

## Minutes of Pre Bid Meeting for the appointment of Architectural Consultant at IIIT Bhagalpur

As per the Advertisement for the appointment of Architectural Consultant for the construction of IIIT Bhagalpur Building, Advt. No.: IIITBH/ADVT/2019-20/04, Ref. No. IIITBH/Arch/2020/03 dated 11/01/2020, the Pre Bid meeting was scheduled to be held on 17<sup>th</sup> of January 2019 at 11 AM. As per the schedule the Pre Bid meeting was held in the conference room of administrative building of IIIT Bhagalpur and the following members were present:

01. Prof. Arvind Choubey, Director, IIIT Bhagalpur
02. Shri Mahendra Choundhary, EE CPWD
03. Shri Gautam Prasad Singh, AE(Elect.) CPWD
04. Shri Anjani Kumar, JE (Civil) CPWD
05. Shri Shrikant Kumar, Representative of Suresh Goyal & Associates
06. Shri Javed Ahmad, Representative of DDF PVT LTD
07. Dr. Gaurav Kumar, Incharge, General Admin, IIIT Bhagalpur

The following suggestions were received:

- Incorporation of Pump House, Electrical Sub Station, Underground tank & STP in the list of requirements to be considered for the construction plan.

The query raised as placed in annexure -01, was clarified in the meeting. The attendance sheet of the Pre Bid meeting is placed in Annexure-02.

  
Director 17/1/2020



**DDF Consultants**  
Private Limited

**Head Office:**  
501, B-9, IITL Twin Tower Netaji Subhash Place,  
Pitampura, New Delhi-110034  
(T) 011- 47400500  
(F) +91-11-47400555  
(E) info@ddfgroup.com  
www.ddfgroup.com

Ref No. L-DDF-IIIT-20-0106  
Date: January 16, 2020

To,  
Indian Institute of Information Technology Bhagalpur  
BCE Campus, Sabour,  
Bhagalpur – 813210

Subj: Comprehensive consultancy services for the development of infrastructures at IIIT Bhagalpur – AUTHORIZATION TO ATTEND PRE BID MEETING - Pre bid Queries

Dear Sir,

This has reference to the tender invited by you for the subject work. After going through the document, we wish to submit our following pre bid queries seeking your kind clarification:

S No	Page no	Content of RFP requiring clarifications	Points of clarifications
1.	Page no 8	Marks to be allotted by Client's evaluation committee /team on the basis of presentation made by the Consultant on the following parameters :	Please clarify whether we have to submit the design concept along with the Technical bid or shortlisted consultants will submit the same

We would request to your good self to resolve our queries, so that, the bid can be prepared competitive and acceptable to you.

Thanking you and assuring you our best services at all time.

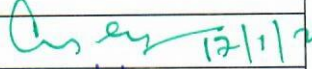
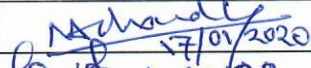




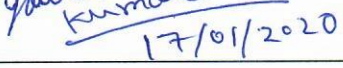
Sincerely yours,

*Dur*  
 Nitika Dua  
 Authorized Signatory



*This matter is discussed with Committee with Committee explained the details.*  
*Tarek Ahmad*  
*17-01-2020*

Pre Bid Attendance Sheet

Sl. No.	NAME & Designation	Signature
01.	Prof. Arvind Choubey, Director IIIT Bhagalpur	 17/01/2020
02.	Shri Mahendra Choundhary, EE CPWD	 17/01/2020
03.	Shri Gautam Prasad Singh, AE(Elect.) CPWD	 17/01/2020
04.	Shri Anjani Kumar, JE (Civil) CPWD	 17/01/2020
05.	Shri Shrikant Kumar, Representative Suresh Goyal & Associates	 17/01/20
06.	Shri Javed Ahmad, Representative DDF PVT LTD	 17-01-2020
07.	Dr. Gaurav Kumar, Incharge, General Admin IIIT Bhagalpur	 17/01/2020